



# National Research Council of Sri Lanka

## Ministry of Education

### VACANCIES

The National Research Council of Sri Lanka is a government funding agency that provides financial assistance to public sector scientists in the country.

Applications are invited from qualified citizens of Sri Lanka for the following posts in the National Research Council (NRC).

#### Scientific / Research Officer – AR 1 – 01 POST

**Job Description:** Be responsible for research project management, publishing project information, maintaining databases, statistical analysis, preparing reports and coordinating events such as seminars/ workshops.

**Qualifications:**

**External Candidates: (1 or 2)**

1. A Special Degree in a relevant field in Science, Medicine, Engineering, Agriculture, Economics, Statistics, ICT Computer Science, Information Technology, Computer Engineering, or any other relevant field which is recognized by the University Grants Commission, Sri Lanka.

OR

2. General Degree in a relevant field in Science, Medicine, Engineering, Agriculture, Economics, Statistics, ICT Computer Science, Information Technology, Computer Engineering, or any other relevant field which is recognized by the University Grants Commission, Sri Lanka with a post graduate diploma in the relevant field.

**Age:** Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

**Salary Scale:** AR 1-2016 [Rs. 53,150/- 10 x 1,375/- 15 x 1,910/- 95,550]

## Procurement Officer – JM 1-1 – 01 POST

**Job Description:** Be responsible for all procurement/contracts related matters that support the efficient management of the Delegation in compliance with the NRC/ National Procurement Guidelines.

### **Qualifications:**

#### **External Candidates: (1 or 2)**

1. A Bachelor's Degree in Business Administration, Accountancy, Management or Commerce which is recognized by the University Grants Commission, Sri Lanka.

AND

A minimum of one year post qualifying experience in public service a Corporation, Statutory board/ Institute or a reputed private institution.

#### **Internal Candidates:**

1. Having obtaining the qualifications required by the external candidates above  
OR
2. Completion of minimum five (05) years satisfactory service in a post of the Management Assistant-Non-Technological (MA1) Grade II in the subject area relevant to the post.

**Age:** Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

**Salary Scale:** JM 1-1-2016 [Rs. 42,600/- 10 x 755/- 18 x 1,135/- 70,580]

### **Other conditions applicable for all posts**

1. Applicants should be citizens of Sri Lanka.
2. Applicants should be physically and mentally fit to discharge duties of the post well and to serve in any part of the island.
3. Applicants should be of excellent moral characters.
4. Recruitment by a written competitive examination and/ or a structural interview.
5. Nature of appointment is permanent with entitlement to Employees' Provident Fund (EPF) and Employees' Trust Fund (ETF).
6. Applicants should forward their **signed applications with copies of birth certificate, other relevant certificates together with names and addresses of two non-related referees and marked the post applied for on the top left hand corner of the envelope** under registered post to reach the "**Chairman, National Research Council, 120/7, Vidya Mawatha, Colombo 07**" on or before 26<sup>th</sup> May 2024.
7. Applications from officers in government Departments/ Corporations/ Statutory Boards should be forwarded through the heads of their respective Institutions.
8. All applications that do not comply with the above requirements will be rejected.

This advertisement is published in the NRC website, [www.nrc.gov.lk](http://www.nrc.gov.lk).

**Chairman  
National Research Council  
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